This form cannot be modified and should be filled in by the applicant. It should be submitted together with a CV and covering letter, no later **than 11 June 2018,** to the following e-mail address: **sidsldc@ohchr.org**

**Personal data**

Title:

First Name(s):

Family Name(s):

Current employment and title:

Government department:

Address:

City:

Postal Code:

Telephone:

Country Code:

Fax:

E-Mail:

**Eligibility questionnaire**

1. Are you fluent in speaking, reading and working in English or French?

English Yes No

French Yes No

2. Please describe your current position and responsibilities (max 100 words):

3. Please describe the duties you expect to assume upon completing this course (max 100 words):

4. Please describe your technical experience and/or theoretical knowledge of the human rights issues under discussion in the Council (max 100 words):

5. Have you participated in the session of the Council in the past five years? Please give details. (max 500 words)

6. Are you available for the entirety of the dates of the course **(3 September- 9 November 2018)?**

Yes No

**Government endorsement of your application**

Please give the name, email and address of the government official authorising your application to participate in the course. This person will receive information via e-mail regarding the status of your application.

Full Name:

Current Position:

Ministry:

Address:

Telephone:

E-Mail:

**Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances**

* Successful applicants will be contacted by OHCHR to establish visa and travel itinerary arrangements.
* OHCHR will provide one return economy class ticket to and from Geneva. The ticket will be generated based on the best cost option.
* If selected, the Fellow must immediately contact the nearest Swiss consulate to schedule a meeting to obtain a Schengen visa and make arrangements for obtaining medical insurance for the duration of the fellowship.
* OHCHR will provide the Fellow with a monthly stipend to cover the accommodation and meals during the period of the programme.
* Other administrative and logistical arrangements will be communicated directly, by e-mail.

**The OHCHR does not assume financial or any other responsibility for:**

* Expenses incurred in connection with foreign travel formalities (visas, transit visas, travel to get visas, taxes, medical examinations, vaccinations, etc.);
* Travel or other expenses of any additional persons accompanying the applicant;
* Travel or accident insurance, medical treatment or hospitalisation during the course, including travel to and from Geneva;
* Loss or damage to the personal effects of the applicant during travel or attendance of the course;
* Modifications made by the fellow regarding hotel bookings and related logistical arrangements;
* Any personal service or facility requested during the stay in Geneva such as internet connections, room service, laundry, mini-bar or any kind of ground transport;
* Any modification made by the Fellow in connection with the itinerary or the air-tickets issued by the OHCHR in Geneva. Any additional fees, charges and/or penalties for the air-ticket modifications must be assumed by the Fellow.

**INCOMPLETE REGISTRATION FORMS OR FORMS RECEIVED AFTER THE DEADLINE (11 June 2018) WILL NOT BE CONSIDERED**

**DECLARATION:**

I declare that the information I have provided in this application form is, to the best of my knowledge and belief, correct and complete, and that I am officially entitled to benefits under the OHCHR Voluntary Trust Fund. I certify that I carefully read this registration form and I accept the aforementioned conditions.

***N.B. If you submit your application electronically, typing your name will be taken as being as binding as your signature.***

Your Signature/Name:………………………………………. Date: …………………………