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**VISA INFORMATION FORM**

NAME OF THE APPLICANT:

COUNTRY:

Functional Title:

Ministry /Government Office:

**The APPLICANT will need a Swiss/Schengen visa to participate in the programme: Yes / No**

If No: please explain and send a copy of the visa in your passport

If Yes, please provide information below:

Contact details of the applicant:

Email address (official):

Email address (private):

Mobile number: (+ country code)

Passport:

Diplomatic /Regular (please circle the appropriate response)

Passport number:

Date and place of issue:

Date of expiration (passport MUST HAVE a 6-month validity AT THE TIME OF APPLICATION):

Contact details of the nearest Embassy/Consulate that can deliver a Schengen Visa:

Country of the Embassy/Consulate:

Location: city/country:

Email address of the Embassy/Consulate:

It is the responsibility of the applicant to undertake all the necessary arrangements to secure his/her visa. The submission of this form is mandatory and should be included in the application package.