How to start the application process:

The application process consists of two parts: the first part is a web-based survey and the second part is an application form in Word format. Both parts and all sections of the application form need to be completed for the application to be processed.

**First part:** The [web-based survey](https://www.surveymonkey.com/s/WebApplication_SMH_HRC29_June2015) is used to collect information for statistical purposes such as personal data (i.e. name, gender, nationality), contact details, mandate/s applying for and nominating entity. **The web-based survey should only be completed once** per selection round, i.e. multiple selection is allowed to indicate if the candidate is applying for more than one mandate within a given selection round.

**Second part:** The application form in Word which can be downloaded, completed and saved in Word format and then submitted as an attachment by email. Information provided in this form includes a motivation letter of maximum 600 words. The application form should be completed in English only. It will be used as received to prepare the public list of candidates who applied for each vacancy and will be made available to concerned parties, including through the OHCHR public website.

Once completed, the application form in Word should be submitted by email to hrcspecialprocedures@ohchr.org

If the candidate is applying for more than one mandate, a mandate-specific Word application form needs to be completed and submitted for each mandate.

* A maximum of three reference letters can be attached, in pdf format, to the application sent by email. No additional documents such as CVs or lists of publications will be accepted.
* **Application deadline: 30 April 2015 (12.00 noon GMT)**
* Shortlisted candidates will be interviewed at a later stage.

General description of the selection process is available at <http://www.ohchr.org/EN/HRBodies/SP/Pages/Nominations.aspx>

Please note that for Working Group appointments, only nationals of States belonging to the specific regional group are eligible. Please refer to the list of United Nations regional groups of Member States at <http://www.un.org/depts/DGACM/RegionalGroups.shtml>

In case of technical difficulties, or if you encountering problems completing or accessing any of the forms, the Secretariat may be contacted by email at hrcspecialprocedures@ohchr.org or fax at + 41 22 917 9011.

**An acknowledgment email will be sent when we receive both parts of the application process, i.e. the information through the web-based survey and the Word application form by email.
Thank you for your interest in the work of the Human Rights Council.**

**I. PERSONAL DATA**

|  |  |
| --- | --- |
| **1. Family name:** VILLA QUINTANA  | **5. Sex:** **[ ]  Male** **[x]  Female** |
| **2. First name:** CARMEN ROSA  | **6. Date of birth (dd-mm-yy):** 30-dic-53 |
| **3. Maiden name (if any):**        | **7. Place of birth:** LIMA, PERU |
| **4. Middle name:**        | **8. Nationality (please indicate the nationality that will appear on the public list of candidates):** PERUVIAN |
|  | **9. Any other nationality:** NA |

**II. MANDATE - SPECIFIC COMPETENCE / QUALIFICATIONS / KNOWLEDGE**

**NOTE: Please describe why the candidate’s competence / qualifications / knowledge is relevant in relation to the specific mandate:**

1. **QUALIFICATIONS** (200 words)

**Relevant educational qualifications or equivalent professional experience in the field of human rights; good communication skills (i.e. orally and in writing) in one of the six official languages of the United Nations (i.e. Arabic, Chinese, English, French, Russian, Spanish.)**

Lawyer, graduated in 1978. Diploma in International Human Rights and Humanitarian Law, 1999. I have more than 40 years of experience of which 20 years where dedicated to serve in different organs at the administration of justice system, most of them at the Attorney General’s Office. Also, I worked in an international human rights NGO (IHRLG) and served for 20 years in the United Nations, at the United Nations Verification Mission in Guatemala (MINUGUA), the United Nations Development Programme (UNDP), and the High Commissioner for Human Rights (OHCHR).

At the UN, I have performed important functions such as assistance and international cooperation to States, to National Human Rights Institutions and civil society organizations for the promotion of human rights including in non-international armed conflicts such as Guatemala and Colombia and in post conflict such as El Salvador. I have been in charge and participated of several projects to strengthen the administration of justice systems, witness protection programs, judicial career, public defenders offices, among others. Also, my experience includes the defense of human rights of women, children, ethnic minorities, indigenous peoples and LGBTI.

I have excellent communications skills written and oral in Spanish and English. I have excellent oratorical skill and facilitating dialogues.

1. **RELEVANT EXPERTISE** (200 words)

**Knowledge of international human rights instruments, norms and principles. (Please state how this was acquired.)**

**Knowledge of institutional mandates related to the United Nations or other international or regional organizations’ work in the area of human rights. (Please state how this was acquired.)**

**Proven work experience in the field of human rights. (Please state years of experience.)**

In my more of 40 year of experience I have acquired a deep, extensive, fluid and practical knowledge of the international human rights mechanisms both of the UN and the Inter-American system. I have acquired this knowledge as a Lawyer and Prosecutor in Peru, as a Legal Fellow at the International Human Rights Law Group (IHRLW) and at the United Nations (MINUGUA, UNDP and OHCHR), where I have applied these instruments, principles and norms in my daily work. I have worked extensively with the UN Treaty Bodies and Special Procedures. Also, I have worked closely with the Inter-American System both as a litigator at the IHRLW and in my different positions at OHCHR. I held fluid coordination and several meetings with the Commissioners and the thematic Rapporteurs of the Inter-American Commission on Human Rights (IACHR), debriefing and analyzing the human rights situation during their official visits. As OHCHR Regional Representative for Central America, I contributed to develop and disseminate the IACHR Report on Citizen Security and Human Rights. Among others I have coordinated the elaboration of the Latin American Model of Protocol for the Investigation of Femicide. I have taught at the Inter-American Institute of Human Rights and the Henry Dunant Foundation Latin America the course of the UN mechanisms.

1. **ESTABLISHED** **COMPETENCE** (200 words)

**Nationally, regionally or internationally recognized competence related to human rights. (Please explain how such competence was acquired.)**

In recognition of my knowledge and experience on justice issues UNODC invited me to participate in meetings of the Expert Group on Witness Protection Programs and to lecture nationally and internationally on issues related to due process in the context of the struggle against terrorism. In 2012 I was invited to Chair the Conference on Democratic Institutions and Human Rights, held during the XXXIX Summit of the Central American Integration System in Honduras. I have been consistently invited to participate as a lecturer at the Inter-American Institute of Human Rights lecturing on issues such as International Human Rights Protection Systems, Access to Justice and Security and Human Rights. I have taught in different Diplomas at the Henry Dunant Foundation. Also, the Judicial Branch of Costa Rica invited me to lecture in two important international Congresses: Administration of Justice and Gender and Inclusion, Non-Discrimination and Access to Justice. I have lectured on the Latin American Model Protocol for Femicide at different international organizations and countries. I have consistently been on the media speaking about key human rights issues. In recognition of my work, the Colombian Ombudsman Office granted me the Order of Human Rights in the degree of “Comendator”.

1. **flexibility/readiness and AVAILABILITY of time** (200 words)

**to perform effectively the functions of the mandate and to respond to its requirements, including participating in Human Rights Council sessions in Geneva and General Assembly sessions in New York, travelling on special procedures visits, drafting reports and engaging with a variety of stakeholders. (Indicate whether candidate can dedicate an estimated total of approx. three months per year to the work of a mandate.)**

I currently hold the position of OHCHR Representative for Central America. My retirement is planned for the end of the current year. Nevertheless, in case I am selected as Special Rapporteur I will advance my retirement date to exercise the mandate exclusively. I will have flexibility of time to dedicate more than three months a year to the mandate.

**III. Motivation Letter** (600 word limit)

I am thrilled to apply for the position of U.N. Special Rapporteur for the Independence of Judges and Lawyers (Rapporteur), and humbly present my skills, work experience and commitment to professional excellence in human rights-related work and administration of justice that I have acquired over more than forty years in various prosecutorial capacities in Peru and senior positions in the U.N. Further, should I be elected as a new Rapporteur, I intend to resign from my current position as a Regional Representative of OHCHR.

Initially, during my prosecutorial career in the judicial district of Arequipa, Peru (1972-1979), and the Attorney General’s office in Lima, Peru, (1981-1993), I acquired first-hand knowledge of the challenges of internal dynamics of the administration of justice, in particular the obstacles judicial officials faced during the internal armed conflict and anti-terrorism policies, in particular the necessity to integrate International Standards related to the independence of judges and lawyers.

Then, in my subsequent career at the U.N. mission and regional offices of OHCHR, I had a unique opportunity to develop research, capacity-building, strategic communication modules and training programs for judges, lawyers and prosecutors, by and large based on the Basic Principles, Guidelines and Minimum Rules related to their functions, powers and administration of justice, including in the countries of varied political environment and respect for human rights.

After my decades long career in the judiciary and the U.N., I am strongly convinced that a new Rapporteur shall build upon the work of her or his predecessors and focus particularly on the areas of (1) strengthening the selection of judges and prosecutors, (2) ensuring the stability of tenure of judges and prosecutors, and (3) promoting applied research and data-driven initiatives to provide evidence-based platforms for further strengthening of the independence of judiciary and training in International Standards.

First, during my work as a Prosecutor in Peru, as well as later with judicial institutions as a Coordinator of Technical Cooperation Area of the OHCHR office in Colombia, I have learned first-hand that upholding judicial independence as the quintessential guarantee of the integrity of the administration of justice can be only achieved by credible and independent hiring process of candidates, who excel in juridical, management and proven ethical commitment, according to the International Standards.

Second, having worked as a prosecutor in the Attorney General’s office in Peru, Coordinator of Technical Cooperation Area of the OHCHR in Colombia, and Chief of the National Institutions in the U.N. Mission in Guatemala, I further acquired in-depth field experience how in the post-conflict countries and in transition, key prosecutorial and judicial positions have been established as ad-hoc or time-limited tenures, which made them extremely vulnerable to undue influence and attacks against their integrity and independence.

Third, in my positions as a Regional Representative of the OHCHR in Latin America and the Caribbean (2006-2007, Chile, and 2008-2015, Panama), I have benefitted from a unique experience of developing technical assistance projects based on empirical data compiled in cooperation with development agencies and research institutions in the rule of law projects. I consider such data-driven approach key to designing timely and efficient training initiatives to identify obstacles and opportunities to strengthen capacities and confidence of the public in the administration of justice.

Over the years I have had a privilege to work jointly in a collaborative fashion with countless of honorable professionals in the U.N., as well as senior political leaders, government officials, always striving to advance efficiency, due process and human rights principles in national justice systems. I would be honored to serve as a new Rapporteur and apply such multi-stakeholder approach and high-level communication skills.

**IV. LANGUAGES (READ / WRITTEN / SPOKEN)**

**Please indicate all language skills:**

**Mother tongue:** **Spanish**

**Arabic:** Yes or no: **NO** If yes,

**Read:** Easily orNot easily:
**Write:** Easily or Not easily: **Speak:** Easily or Not easily:

**Chinese:** Yes or no: **NO** If yes,

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

**English:** Yes or no: **YES** If yes,

**Read:** Easily or not easily: **Easily
Write:** Easily or not easily: **Easily
Speak:** Easily or not easily: **Easily**

**French:** Yes or no: **NO** If yes,

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

 **Russian:** Yes or no: **NO** If yes,

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

**Spanish:** Yes or no: **YES** If yes,

**Read:** Easily or not easily: **Easily
Write:** Easily or not easily: **Easily
Speak:** Easily or not easily: **Easily**

**V. EDUCATIONAL RECORD**

**NOTE: Please list the candidate’s academic qualifications (university level and higher).**

|  |  |  |
| --- | --- | --- |
| **Name of degree and name of academic institution:** | **Years of attendance****(from-to):** | **Place and country:** |
| Bachelor of Laws, Faculty of Law, Universidad Católica “Santa María” | 1971- 1975 | Arequipa, Peru |
| Lawyer, Faculty of Law, Universidad Católica “Santa María”  | 1971-1977 | Arequipa, Peru |
| Diploma on Human Rights and Humanitarian Law, Washington College of Law, American University | May 1999-June 1999 | Washington, D.C. United States |
|       |       |       |

**VI. EMPLOYMENT RECORD**

**NOTE: Please briefly list ALL RELEVANT professional positions held, beginning with the most recent one.**

|  |  |  |
| --- | --- | --- |
| **Name of employer,****functional title,****main functions of position:** | **Years of work(from-to):** | **Place and country:** |
| UN OFFICE OF THE HIGH COMMISSIONER FOR HUMAN RIGHTS (OHCHR) Regional Reepresentative for Central AmericaRegional Representative for Latin America and the Caribbean- Follow human rights developments in the region, with a view to keeping OHCHR informed of measures for OHCHR to take in order to effectively contribute to the respect for human rights; - Advise OHCHR regarding its regional strategy and activities, as well as regional developments which may have human rights policy and operational implications; - Represent OHCHR on matters of human rights in meetings with national authorities at the central as well as local levels, with members of the international community, as well as with representatives of national and international NGOs; - Seek to ensure the integration of universally recognised human rights standards in the policies and activities of state institutions, including issuing statements expressing the position of the Office on key issues of policy to ensure their conformity with international standards; - Develop strategic relationships with United Nations agencies and programmes, including the UN regional mechanisms, the UNCTs, by giving advice and lending support as required, especially within the framework of rights-based planning and programming initiatives; - On the basis of the mandate, develop, plan, implement and revise the work plan/budget, human rights strategies and related priorities as appropriate; - Advise relevant government counterparts on the ratification of international human rights treaties, compliance with its reporting commitments before international human rights treaty monitoring bodies and the preparation of pending periodic reports, and follow-up to the recommendations made by these bodies and coordinate support with the UNCTs and the RCs; - Support activities of UN human rights mechanisms and advise OHCHR and other relevant UN agencies on the appropriate role to be played in relation to the evolving human rights situation; - Propose policy directives and plans of action to appropriate UN bodies for immediate and long-term solutions to human rights problems in general and in specific geographical areas; -Hold bilateral and independent meetings with the Government and State counterparts, to discuss issues related to the mandate of the Office and to advise on steps needed to be taken and ensure that governmental and State institutions and NGOs are fully involved in the implementation of technical cooperation programmes; - Liaise with civil society and media on issues relating to human rights, including building their awareness and capacity to protect and promote human rights, including on combat racism, racial discriminations and indigenous peoples rights; - Promote human rights educational activities and deliver human rights training; - Provide technical advice on administration of justice.   | 2008 - present2006 - 2007 | Panama City, PanamaSantiago de Chile, Chile |
| UN Office of the High Commissioner for Human RightsCoordinator of the Technical Cooperation Area- Manage the Technical Cooperation Programme of the Office; - Prepare a detailed work plan and budget for the Technical Cooperation programme to assist the Government and people of Colombia to bring domestic laws, policies and practices into compliance with international human rights law; -Promote greater understanding of the significance of international human rights norms and obligations in the context of Colombia, and to strengthen cooperation with the international procedures established to assist in their implementation; - Supervise a core team of international and national staff, with responsibility for related personnel and administration matters, and work in conjunction with the protection team to develop programmes to overcome obstacles in achieving full compliance; - Establish cooperation at working level with relevant government ministries and institutions, and the State institutions to assist in strengthening their capacity to safeguard and further the enjoyment of human rights; - Implement focused programmes and strategies to assist the justice sector in securing human rights under the rule of law, and to strengthen the administration of justice and accountability in the criminal justice system;-Develop programmes and strategies to strengthen the capacity of NGOs and other civil society organizations working for human rights; - Coordinate with donors, international and bilateral development agencies and international organizations to integrate and mainstream human rights, including in development cooperation programmes; - Contribute to missions and the report of the HC on activities of the Colombia Office; prepare regular internal and public reports on activities; - Act as Deputy a.i. and Director a.i. between October 2005-July 2006.  | 1999- 2006 | Bogota, Colombia |
| United Nations Verification Mission in Guatemala MINUGUAChief of the National Institutions Branch- Direct the Mission program of activities involving the institutional strengthening of key Guatemalan governmental agencies working in the fields of justice, human rights and public security, including the National Civil Police, the Attorney General’s Office, the Public Defenders Office, the Human Rights Ombudsman, the Judicial Training School and the court and penitentiary system; - Develop, monitor, evaluate and periodically update the Mission's strategic plan in the area of institutional strengthening;- Prepare and monitor compliance with the project budget and rendered reports to a wide variety of funding agencies; -Responsible for handling national counterpart relations during all phases of implementation of Mission supported projects; - Serve as one of the primary advisors to the Commission for the Strengthening of Justice, focusing on the issues of constitutional reform, a judicial career law, the civil service law for the judicial organ and the penitentiary system; - Prepare drafts for the Final Report of the Justice Strengthening Commission, 1998; - Design and implement strengthening programs for non-governmental organization; -Train judges on standards of due process of law and fair trial; techniques of interrogations during trials; handling and valuation of evidence and derivative evidence and process of sentencing;- Follow up to the implementation of the Agreement for Strengthening Civil Power.United Nations Development Programe Guatemala- Directed a program for building a new organization and management model for the judicial system of Guatemala, - Responsible for the elaboration of selection and designation procedures for judges under principles of transparency and equality, - Develop and execute the training program for Peace Judges which included induction courses, special courses, service training programs and alternative dispute resolution, - advisor to the programme for the modernization of Judicial Branch. | 1995 - 1999July - December 1995 | Guatemala city, GuatemalaGuatemala City, Guatemala |
| Attorney General's Office (Ministerio Publico)Supreme Adjunct Criminal Prosecutor (Fiscal Adjunta a la Fiscalia Suprema Penal)Superior Civil Prosecutor (Fiscal Superior Civil)Criminal Provintial Prosecutor (Fiscal Provincial en lo Penal)Adjunct Criminal Provintial Prosecutor (Fiscal Provincial Adjunta en lo Penal) - Provide written opinions to the Supreme Court regarding the merits of appeals in criminal cases, focusing on those concerning terrorism, corruption and drug-trafficking and other serious crimes, - Work towards guaranteeing the defense of legality in compliance with international human rights standards in order to ensure the protection of rights of those alleged and to appropriately sanction those responsible; - Responsible for investigating criminal cases (e.g. homicide, sexual abuse, terrorism, corruption, drug trafficking) and prepare indictments, in compliance with the Peruvian criminal procedure code; - Direct police investigations in order to ensure compliance with police procedures and to obtain evidence while respecting human rights of the accused; - Supervise procedures regarding the recollection of physical evidence; - Temporarily investigate and evaluate the legal situation of inmates and their treatment by penitentiary officials; - Ensure the righteous administration of justice in accordance to the Constitution and the international human rights standards.  | 1981- 1993 | Lima, Peru |

**VII. COMPLIANCE WITH ETHICS AND INTEGRITY PROVISIONS
(of Human Rights Council resolution 5/1)**

**1. To your knowledge, does the candidate have any official, professional, personal, or financial relationships that might cause him/her to limit the extent of their inquiries, to limit disclosure, or to weaken or slant findings in any way? If yes, please explain.**

No

**2. Are there any factors that could either directly or indirectly influence, pressure, threaten, or otherwise affect the candidate’s ability to act independently in discharging his/her mandate? If yes, please explain:**

No

**3. Is there any reason, currently or in that past, that could call into question the candidate’s moral authority and credibility or does the candidate hold any views or opinions that could prejudice the manner in which she/he discharges his mandate? If yes, please explain:**

No

**4. Does the candidate comply with the provisions in paragraph 44 and 46 of the annex to Human Rights Council resolution 5/1?**

***Para. 44: The principle of non-accumulation of human rights functions at a time shall be respected.***

***Para. 46: Individuals holding decision-making positions in Government or in any other organization or entity which may give rise to a conflict of interest with the responsibilities inherent to the mandate shall be excluded. Mandate holders will act in their personal capacity.***

The candidate will take measures to comply with paragraph 44.

**5. Should the candidate be appointed as a mandate holder, he/she will have to take measures to comply with paragraphs 44 and 46 of the annex to Council resolution 5/1. In the event that the current occupation or activity, even if unpaid, of the candidate may give rise to a conflict of interest (e.g. if a candidate holds a decision-making position in Government) and/or there is an accumulation of human rights functions (e.g. as a member of another human rights mechanism at the international, regional or national level), necessary measures could include relinquishing positions, occupations or activities. If applicable, please indicate the measures the candidate will take.**

If selected the candidate will retire in advance from OHCHR to comply with Council resolution 5/1.

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