***APPLICATION DEADLINE: 21 NOVEMBER 2019 AT 12:00 noon GREENWICH MEAN TIME***

* *The application process consists of two compulsory parts:* ***(1) online survey[[1]](#footnote-2)*** *(*[*https://ohchr-survey.unog.ch/index.php/429216*](https://ohchr-survey.unog.ch/index.php/429216?lang=en)*) and* ***(2) application form in Word format[[2]](#footnote-3)*** *(to be downloaded from* [*https://www.ohchr.org/EN/HRBodies/HRC/SP/Pages/HRC43.aspx*](https://www.ohchr.org/EN/HRBodies/HRC/SP/Pages/HRC43.aspx)*)*
* *Once fully completed, the Word application form should be submitted by email to* [*hrcspecialprocedures@ohchr.org*](mailto:hrcspecialprocedures@ohchr.org)
* *A maximum of up to three optional reference letters may be attached to the email (in Word or PDF format). No additional documents (e.g. CVs, resumes or supplementary reference letters) will be accepted.*
* *Applicants will receive an acknowledgment email when both parts of the application process, i.e. the data submitted through the online survey and the Word application form, have been received by the Secretariat. Shortlisted candidates will be interviewed at a later stage.*
* *For EMRTD appointments, only citizens of States belonging to the specific regional group are eligible to apply for the EMRTD member from the corresponding region. Please refer to the list of United Nations regional groups at* [*https://www.un.org/depts/DGACM/RegionalGroups.shtml*](https://www.un.org/depts/DGACM/RegionalGroups.shtml)
* *General description of the selection process and answers to frequently asked questions are available at* [*http://www.ohchr.org/EN/HRBodies/HRC/SP/Pages/Nominations.aspx*](http://www.ohchr.org/EN/HRBodies/HRC/SP/Pages/Nominations.aspx)
* *Please note that an application will only be considered if both parts and all sections of the Word application form have been completed and received by the Secretariat before the expiration of the deadline.* ***No incomplete or late applications will be accepted.***
* *In case of technical difficulties or problems with accessing or completing the forms, you may contact the Secretariat by email (*[*hrcspecialprocedures@ohchr.org*](mailto:hrcspecialprocedures@ohchr.org)*) or fax (+41 22 917 9008).*

**I. PERSONAL DATA**

|  |  |
| --- | --- |
| **1. Family (last) name:** ­­­Lugun | **5. Year of birth:** 1966 |
| **2. First (given) name:** Ravind | **6. Place of birth:** Mauritius |
| **3. Other name, if any:** | **7. Nationality (please indicate the nationality that will appear on the public list of candidates):** Mauritian |
| **4. Gender:** Male | **8. Any other nationality:** N/A |
| **9. Please indicate for which region you are applying (please tick one box):**  **Member from African States**  **Member from Asia-Pacific States**  **Member from Eastern European States**  **Member from Latin American and Caribbean States**  **Member from**  **Western European and other States** | |

**II. MANDATE-SPECIFIC COMPETENCE / QUALIFICATIONS / KNOWLEDGE**

**NOTE: Please describe why the candidate’s competence / qualifications / knowledge is relevant in relation to the specific mandate:**

1. **QUALIFICATIONS** (200 words)

**Relevant educational qualifications or equivalent professional experience in the field of human rights; good communication skills (i.e. orally and in writing) in one of the six official languages of the United Nations (i.e. Arabic, Chinese, English, French, Russian, Spanish.)**

I have graduated at the University of Technology Mauritius with a Bsc Hons. in Public Administration and Management. I also have a Diploma in Legal Studies from the University of Mauritius. I can speak, unserstand and write both English and French. My thirty years experience in corrections coupled with my higher studies have allowed me to buid up my knowledge and skills in a wide range of human rights issues. During my career I have had the opportunity to interact with a large number of professionals in human rights and related fields, both national and international. I have also completed the English version of the e-learning tools for LDCs and SIDS particiapting in the work of the Human Rights Council and its Mechanism.I have just started the French version of the course.I have completed a Pre-Mission Course for Corrections Officers and a Foundation Course for Civilian PeaceKeepers. I am registered on the African Standby Capacity Database.

1. **RELEVANT EXPERTISE** (200 words)

**Knowledge of international human rights instruments, norms and principles. (Please state how this was acquired.)**

**Knowledge of institutional mandates related to the United Nations or other international or regional organizations’ work in the area of human rights. (Please state how this was acquired.)**

**Proven work experience in the field of human rights. (Please state years of experience.)**

I am the Focal Point of the Mauritius Prison Service responsible to provide relevant inputs to the Ministry responsible for human rights. As such I represent the Prison Department at the National Mechanism for Reporting and Follow-up which is a newly established governmental body to look after the implementation of recommendations of the Treaty Bodies. In this context I have attended several training conducted by Human Rights experts from the OHCHR. I have also attended a few training on Peace-Keeping organised by regional training centres during which I had a good exposure to the realities of the African Continent specially on human rights issues. Being a member of the NMRF, I am involved in the preparation of our National Report. I have a good knowledge of the UN Human Rights Mechanism, Treaty Bodies, their processes and functions.

1. **ESTABLISHED** **COMPETENCE** (200 words)

**Nationally, regionally or internationally recognized competence related to human rights. (Please explain how such competence was acquired.)**

As a member of the NMRF I provide relevant inputs on the implementation of the recommendations made by Treaty Bodies on our national reports (Universal Periodic Review, Committee Against Torture, International Covenant on Civil and Political Rights, ). As such,I am familiar with a wide range of human rights issues under consideration by the Treaty Bodies. One of my responsibility as Focal Point of the Prison Department is to provide updates on the status of implementation of the recommendations of Treaty Bodies. With this task I get familiar with all the issues under consideration by the concerned Treaty Bodies. I have been performing this task since 2013. My current job involves regular interactions with human rights practitioners, academicians, researchers,NGOs, process improvement practitioners, lawyers and other professionals.

1. **PUBLICATIONS OR PUBLIC STATEMENTS**

**Please listsignificant and relevant published books, articles, journals and reports that you have written or public statements, or pronouncements that you have made or events that you may have participated in relation to the mandate.**

* 1. **Enter three publications in relation to the mandate for which you are applying in the order of relevance:**

**1. Title of publication:** none

**Journal/Publisher:**

**Date of publication:**

**Web link, if available:**

**2. Title of publication:** none

**Journal/Publisher:**

**Date of publication:**

**Web link, if available:**

**3. Title of publication:** none

**Journal/Publisher:**

**Date of publication:**

**Web link, if available:**

**If more than three publications, kindly summarize** (200 words):

* 1. **Enter three public statements or pronouncements made or events that you may have participated in relation to the mandate for which you are applying in the order of relevance:**

**1. Platform/occasion/event on which public statement/pronouncement made:** Fight Against Poverty (I was involved in the donation of furniture manufactured by prisoners to needy people through an NGO. A hot-line has been introduced to facilitate communication of requests).

**Event organizer:** Mauritius Broadcasting Corporation

**Date on which public statement/pronouncement made:** 17 October 2019

**Web link, if available:**

**2. Platform/occasion/event on which public statement/pronouncement made:**

**Event organizer:**

**Date on which public statement/pronouncement made:**

**Web link, if available:**

**3. Platform/occasion/event on which public statement/pronouncement made:**

**Event organizer:**

**Date on which public statement/pronouncement made:**

**Web link, if available:**

**If more than three, kindly summarize** (200 words):

1. **flexibility/readiness and AVAILABILITY of time** (200 words)

**to perform effectively the functions of the mandate and to respond to its requirements, including participating in Human Rights Council (HRC) sessions in Geneva and General Assembly sessions in New York, travelling on special procedures visits, drafting reports and engaging with a variety of stakeholders. Kindly indicate whether the candidate can dedicate an estimated total of approximately three months per year to the work of a mandate.**

**Please note that the work of mandate holders is unpaid. Those appointed as mandate holders serve in their personal capacities. They are not United Nations staff members, they are not based in United Nations offices in Geneva or at another United Nations location, and they do not receive salary or other financial compensation, except for travel expenses and daily subsistence allowance of “experts on mission”.**

If appointed I can arrange to dedicate the required time for the mandate.

**III. Motivation Letter** (600 word limit, must be included below and not in a separate email or as an attachment)

I am a citizen of the Republic of Mauritius with a Bachelor Degree in Public Administration and Management from the University of Technology , Mauritius and a Diploma in Legal Studies from the University of Mauritius. I have also attended on-going training and workshops on Human Rights during my thirty years career in Corrections. I am engaged in senior management tasks in the Mauritius Prison Service for more than twenty years.My position allows me to interact with top officials of diferent ministries, professionals, academicians, NGOs,Mauritius Research and Innovation Council, Mauritius Standard Bureau and Human Rights Practitioners on a regular basis. I am good in writing Standard Operating Procedures, Policies. I prepared draft amendments to our Prison Law and its accompanying regulations last year with a view to bring some innovations in our method of dealing with offenders.I have also completed two courses on Peacekeeping and also participated in the Command-Post Exercise related to end gender-based violence in Peace Support Operations which was held in Rwanda in 2017. These exposures have helped me to enhance my knowledge and skills in human rights issues. I can express myself in both English and French. With the completion of the e-Learning tool for LDCs and SIDS participating in the work of the Human Rights Council and its Mechanism in 2016 I am even more familiar with procedures and processes of the UN Human Rights Council. Right now I am have enrolled myself to undertake the french version of the course. I am in charge of a programme to engage prisoners in the fight against poverty by manufaturing pieces of furniture and which shall be donated to needy people through an NGO. With the acquisition of these skills and knowledge, I will be most honoured if I get the opportunity to work for the Human Rights Council.

**IV. LANGUAGES (READ / WRITTEN / SPOKEN)**

**Please indicate all language skills below.**

**1. Mother tongue:**

**2. Knowledge of the official languages of the United Nations:**

**Arabic:** Yes or no: **NO** If yes,

**Read:** Easily orNot easily:   
**Write:** Easily or Not easily: **Speak:** Easily or Not easily:

**Chinese:** Yes or no: **NO** If yes,

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

**English:** Yes or no: **YES** If yes,

**Read:** Easily or not easily: **easily  
Write:** Easily or not easily: **easily  
Speak:** Easily or not easily: **easily**

**French:** Yes or no: **YES** If yes,

**Read:** Easily or not easily: **easily      
Write:** Easily or not easily: **easily  
Speak:** Easily or not easily: **easily**

**Russian:** Yes or no: **NO** If yes,

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

**Spanish:** Yes or no: **NO** If yes,

**Read:** Easily or not easily: **Write:** Easily or not easily: **Speak:** Easily or not easily:

**V. EDUCATIONAL RECORD**

**NOTE: Please list the candidate’s academic qualifications (university level and higher, indicating type of degree, subject, and whether full or part-time, ex. *Masters in law, University of xxx, part-time)*.**

|  |  |  |
| --- | --- | --- |
| **Name of degree and name of academic institution, full or part-time:** | **Years of attendance**  (provide a range from-to, for example 1999-2003): | **Place and country:** |
| Bachelor of Science in Public Administration and  Management, Part-time, University of Technology,  Mauritius | 2008-2012 | Mauritius |
| Diploma in Legal Studies, Part-time, University of  Mauritius | 2004-2007 | Mauritius |
|  |  |  |
|  |  |  |

**VI. EMPLOYMENT RECORD**

**NOTE: Please briefly list ALL RELEVANT professional positions held in the area of human rights, beginning with your current occupation.** **Also indicate whether positions held were not full-time.**

|  |  |  |
| --- | --- | --- |
| **Name of employer,**  **functional title,**  **main functions of position, full or part-time:** | **Years of work** (provide a range from-to, for example 1999-2005): | **Place and country:** |
| Mauritius Prison Service, Assistant Commissioner | 2011-2019 | Mauritius |
| Mauritius Prison Service, Superintendent | 2005-2011 | Mauritius |
| Mauritius Prison Service, Assistant Superintendent of  Prison | 1996-2005 | Mauritius |
| Mauritius Prison Service, Cadet Officer  Prison Officer | 1993-1996 1989-1993 | Mauritius |

**VII. COMPLIANCE WITH ETHICS AND INTEGRITY PROVISIONS   
(of Human Rights Council resolution 5/1)  
*To be completed by the candidate or by the nominating entity on the candidate’s behalf.***

**1. To your knowledge, does the candidate have any official, professional, personal, or financial relationships that might cause the candidate to limit the extent of inquiries, to limit disclosure, or to weaken or slant findings in any way? If yes, please explain.**

NO

**2. Are there any factors that could either directly or indirectly influence, pressure, threaten, or otherwise affect the candidate’s ability to act independently in discharging the mandate? If yes, please explain:**

NO

**3. Is there any reason, currently or in the past, that could call into question the candidate’s moral authority and credibility or does the candidate hold any views or opinions that could prejudice the manner in which the candidate discharges the mandate? If yes, please explain:**

NO

**4. Does the candidate comply with the provisions in paragraph 44 and 46 of the annex to Human Rights Council resolution 5/1? (Please answer YES if the candidate complies, NO if the candidate does not comply, together with an explanation.)**

***Para. 44: The principle of non-accumulation of human rights functions at a time shall be respected.***

***Para. 46: Individuals holding decision-making positions in Government or in any other organization or entity which may give rise to a conflict of interest with the responsibilities inherent to the mandate shall be excluded. Mandate holders will act in their personal capacity.***

YES

**5. Should the candidate be appointed as a mandate holder, the candidate will have to take measures to comply with paragraphs 44 and 46 of the annex to Council resolution 5/1. In the event that the current occupation or activity, even if unpaid, of the candidate may give rise to a conflict of interest (e.g. if a candidate holds a decision-making position in Government) and/or there is an accumulation of human rights functions (e.g. as a member of another human rights mechanism at the international, regional or national level), necessary measures could include relinquishing positions, occupations or activities. If applicable, please indicate the measures the candidate will take.**

If appointed as mandate holder, leave without pay or other release will be sought from the Human Resurce Division of my organisation. There won't be any conflict of interest during the mandate.

**VIII. CERTIFY AND SUBMIT APPLICATION  
*To be completed by the candidate or by the nominating entity on the candidate’s behalf.***

**I hereby certify that all of the statements made in this application are true, complete and are made in good faith. I understand that falsifying or intentionally withholding information will be grounds for not being selected or appointed or the withdrawal of any proposed appointment or, if an appointment has been made and accepted, for its immediate cancellation or termination.  
  
Kindly note that whilst no changes can be made after this application form has been submitted and the deadline for applications has expired, any relevant change of current occupation, employment, or position, or any other relevant fact or circumstance should be brought to the attention of the secretariat by   
email (**[**hrcspecialprocedures@ohchr.org**](mailto:hrcspecialprocedures@ohchr.org)**).**

**Please review your application before you insert your name and date to indicate your agreement.**

**Name:** Lugun Ravind

**Date:** 14 November 2019

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1. The short **online survey** is used to collect information for statistical purposes such as personal data (i.e. name, gender, nationality), contact details, mandate applying for and, if appropriate, nominating entity. The same name, gender and nationality should be used both in the online survey and in the Word application form. [↑](#footnote-ref-2)
2. The **application form** includes a motivation letter of maximum 600 words (section III of the form). The application form should be completed in English only. It will be used as received to prepare the public list of candidates who applied for each vacancy. The candidate’s application form will also be posted as received on the OHCHR public web page for the selection process. [↑](#footnote-ref-3)