How to start the application process:

- The application process has been split into 2 parts, the first part is a Web-based survey and the second part is an application form in word which can be downloaded, completed and returned by email. Both parts and all sections of the application form should be filled in for the application to be processed.

The **first part**, i.e. the [Web-based survey](https://www.surveymonkey.com/s/HRC25_SPmandateholders_EMRIPexperts) is used to collect information for statistical purposes such as personal data (i.e. name, gender, nationality), contact details, mandate/s applying for and nominating entity. **The web-based survey should only be completed once**, i.e. multiple selection allowed to indicate if the candidate is applying for more than one mandates.

This is the **second part, i.e.** of the application form in Word which can be downloaded, completed and saved in word format and then submitted as an attachment by email. Information provided in this form, includes a motivation letter of maximum 600 words, will be used as received to prepare the public list of candidates who applied for each vacancy and will be made available to concerned parties, including through the OHCHR Internet.

Once completed the application form in Word should be submitted by email to [hrcspecialprocedures@ohchr.org](http://www.ohchr.org/Documents/HRBodies/SP/CallApplications/IEMali_Haiti/hrcspecialprocedures%40ohchr.org)

If the candidate is applying for more than one mandates, an application form needs to be completed and sent for each mandate.

* A maximum of 3 reference letters can be attached, in pdf format, to the application sent by email. No additional document is required.
* **Application Deadline: 14 November 2013 (midnight, GMT)**.
* Shortlisted candidates will be interviewed at a later stage.

If encountering technical difficulties, you may contact us by email: hrcspecialprocedures@ohchr.org  or fax: + 41 22 917 9011

**An acknowledgment will be sent when we receive both parts of the application process, i.e. the information through the web-based survey and the application form through email.**

**I. PERSONAL DATA**

|  |  |
| --- | --- |
| Family Name: Wilson  | Sex: [ ]  Male [x]  Female |
| First Name: Jeya  | Date of birth ( d-MMM-yy): 14-Jul-51 |
| Maiden name (if any):        | Place of birth: Batticaloa, Sri Lanka |
| Middle name:        | Nationality(please indicate the nationality that will appear on the public list of candidates): New Zealand |
|  | Any other nationality:       |

**II. MANDATE - SPECIFIC COMPETENCE/QUALIFICATION/KNOWLEDGE**

**NOTE: Please describe why the candidate’s competence/qualifications/knowledge is relevant in relation to the specific mandate:**

|  |  |
| --- | --- |
| QUALIFICATIONS (200 words)Relevant educational qualifications or equivalent professional experience in the field of human rights; good communication skills (i.e. orally and in writing) in one of the official languages of the United Nations (i.e. Arabic, Chinese, English, French, Russian, Spanish.) | PhD Oxford University on sanctions as an instrument of foreign policy for human rights violations. Women's Executive Leadership, Harvard Business School. Financial Times Non-Executive Director Diploma in risk management, corporate governance and financial integrity. International public speaker and debater and published author. |
| RELEVANT EXPERTISE (200 words)Knowledge of international human rights instruments, norms and principles. (Please state how this was acquired).Knowledge of institutional mandates related to the United Nations or other international or regional organizations’ work in the area of human rights. (Please state how this was acquired).Proven work experience in the field of human rights. (Please state years of experience. | In-depth knowledge and practical application of human rights instruments for over 20 years. For example:1. As the founding Head ofCommunications at Article 19 defending freedom of expression.2. As Vice President for Global Alliances at CBM, the leading international disability organisation contributing to the Convention on the Rights of Persons with Disabilities. and being the representative in New York. 3. As Director for Business Partnerships at UNDP implementing sustainable livelihoods programmes and making business work for the poor.  |

|  |  |
| --- | --- |
| ESTABLISHED COMPETENCE (200 words)Nationally, regionally or internationally recognized competence related to human rights. (Please explain how such competence was acquired). | Recognised by the UN for contribution to human rights through establishing the first HIV/Aids Centre for Business in the world, and mobiising $72 million. Seminal publication on the right to a sustainable livelihood through small-scale enterprises, and the responsibilities of governments and business, particularly with regard to foreign direct investment.  |
| flexibility/readiness and AVAILABILITY of time (200 words)to perform effectively the functions of the mandate and to respond to its requirements, including participating in Human Rights Council sessions in Geneva and General Assembly sessions in New York, travelling on special procedures visits, drafting reports and engaging with a variety of stakeholders. (Indicate whether candidate can dedicate an estimated total of approx. three months per year to the work of a mandate) |  Resident in Geneva and available as and when required.       |

**III. LANGUAGES (READ / WRITTEN / SPOKEN)**

**Please indicate all language skills**

|  |  |  |  |
| --- | --- | --- | --- |
| **Languages** | **Read** | **Write** | **Speak** |
|  | **Easily** | **Not Easily** | **Easily** | **Not Easily** | **Easily** | **Not Easily** |
| **Arabic** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Chinese** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **English** | [x]  | [ ]  | [x]  | [ ]  | [x]  | [ ]  |
| **French** | [x]  | [ ]  | [ ]  | [x]  | [x]  | [ ]  |
| **Russian** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Spanish** | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Mother tongue:**  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

**IV. Motivation Letter (600 word limit)**

|  |
| --- |
| Dear Sir/MadamI wish to apply for the position of Independent Expert on the enjoyment of all human rights by older persons based on my demonstrable experience in human rights and my particular knowledge of ageing as a global phenomenon.To highlight some of my background:In-depth knowledge of ageing and its global implications. For example, cothis month I completed the editing of a seminal work on ageing in Ghana which will be used as a prototype for other countries such as China. The findings include the "witches camps" to which many older women are banished. This work is for the WHO at the Department of Ageing and Life Course where I am involved in on all aspects of the rights of older persons from economic, social, cultural and health perspectivea: protection from elder abuse, the establishment of age-friendly cities, women’s health beyond reproduction, and business principles on ageing.Working in collaboration with NGOs such as the International Federation of Ageing, the Global Coalition on Ageing as well as governments, and academic institutions.Researching and writing on a range of topics concerning ageing such as knowledge translation on ageing, the Global Report on Ageing and the right to long term care. Responsible for organising the International Day of the Older Persons for the WHO.Previously involved with the Convention on the Rights of Persons with Disabilities when Vice-President of CBM Internationa.As the Director for Business Partnerships at UNDP, ensured the private sector's involvement in ensuring the right to sustainable livelihoods, and making business work for the poor.Established the HIV/Aids and Business Centre in the world and mobilised $72M for this work by leading a consortium of government, academia and business. Independent member of the ILO's Oversight Committee responsible for ensuring that the ILO fulfills its mandate, particularly in terms of corporate governance and integrity of financial reporting and risk management.Yours sincerelyJeya Wilson (Dr) |

**V. EDUCATIONAL RECORD**

**NOTE: Please list the candidate’s academic qualifications: (university level and higher)**

|  |  |  |
| --- | --- | --- |
| **Name of degree and name of academic institution** | **Years of Attendance** | **Place and Country** |
| Doctor of Philosophy, Univeristy of Oxford | 3 | Oxford, UK |
| Bachelor of Arts (First Class) Honours, Victorial University of Wellington | 1 | Wellington, New Zealand |
| Bachelor of Arts, Victoria University of Wellington | 3 | Wellington, New Zealand |
| Financial Times Diploma, Non-Executive Director | 1 | London, UK |

**VI. EMPLOYMENT RECORD**

**NOTE: Please briefly list ALL RELEVANT professional positions held, beginning with the most recent one:**

|  |  |  |
| --- | --- | --- |
| Name of EmployerFunctional TitleMain functions of position | Years of Attendance/Work | Place and Country |
| World Health Organisation, Department of Ageing and Life Course Partnerships Consultant- establishing partnerships with governments, academic and research institutions and business; formulating policy on the WHO’s response to ageing as a global phenomenon; and organising global dialogues on ageing issues  |  One Year (current) | Geneva, Switzerland |
| Director, Business Partnerships, UNDP and Private Sector expert UN -Establish the strategic framework for the new involvement of UNDP with the private sector and partnerships exceeding $100M. Lead the implementation of the UN report “Unleashing Entrepreneurship: Making Business Work for the Poor” and support private sector related activities in 135 country offices. |  Four years | New York, USA |
|  Adjunct Professor and Executive Director, University of Geneva (Switzerland) – Manage all aspects of the International Organisations MBA with international faculty and students. Partner with business, UN and NGOs. | Three years | Geneva, Switzerland |
| Chief Executive, Chamber of Commerce and Industry - Manage Africa’s largest Chamber of 4500 companies and over 250,000 employees. Turn it around in four years from a R1.8M loss into a profit making entity. Mobilised $72M for HIV/Aids and business work. | Five years | Durban, South Africa |

**VII. COMPLIANCE WITH ETHICS AND INTEGRITY PROVISIONS (of Council Resolution 5/1)**

1. To your knowledge, does the candidate have any official, professional, personal, or financial relationships that might cause him/her to limit the extent of their inquiries, to limit disclosure, or to weaken or slant findings in any way? If yes, please explain.

|  |
| --- |
| No |

2. Are there any factors that could either directly or indirectly influence, pressure, threaten, or otherwise affect the candidate’s ability to act independently in discharging his/her mandate? If yes, please explain:

NO

3. Is there any reason, currently or in that past, that could call into question the candidate’s moral authority and credibility or does the candidate hold any views or opinions that could prejudice the manner in which she/he discharges his mandate? If yes, please explain:

NO

4. Does the candidate comply with the provisions in paragraph 44 and 46 of the Annex to Human Rights Council resolution 5/1?

 *Para. 44: The principle of non-accumulation of human rights functions at a time shall be respected.*

*Para. 46: Individuals holding decision-making positions in Government or in any other organization or entity which may give rise to a conflict of interest with the responsibilities inherent to the mandate shall be excluded. Mandate-holders will act in their personal capacity*

Yes

5. Should the candidate be appointed as a mandate holder, he/she will have to take measures to comply with paragraphs 44 and 46 of the Annex to Council resolution 5/1. In the event that the current occupation or activity, even if unpaid, of the candidate may give rise to a conflict of interest (e.g. if a candidate holds a decision-making position in Government) and/or there is an accumulation of human rights functions (e.g. as a member of another human rights mechanism at the international, regional or national level), necessary measures could include relinquishing positions, occupations or activities. If applicable, please indicate the measures the candidate will take.

Yes, willing to relinquish positions at the WHO and the ILO, if necessary.

You will receive an acknowledgment when we receive both parts of the application process, i.e. the information through the Web-based application and the Word application form by email.

Thank you for your interest.