**Information Note: Informal consultations by the co-facilitators of the process of the consideration of the state of the UN human rights treaty body system on 28 August 2020**

The informal consultations by the co-facilitators of the process of the consideration of the state of the UN human rights treaty body system will take place on 28 August 2020

* 10 am to 1 pm for Member States (States); and
* 3 pm to 6 pm for non-governmental organisations (NGOs), national human rights institutions (NIs) and all other relevant stakeholders

**Obligatory registration through INDICO to participate**

The representatives of delegations or organisations **who wish to participate** either in person in room XX, Palais des Nations or on-line through webex are kindly requested to pre-inscribe on INDICO at the following link:<https://indico.un.org/event/34768/>

All delegates wishing to participate in the informal consultation either in person in room XX, Palais des Nations, or on-line on webex, are requested to register their participation with the Secretariat through INDICO.

Please note that due to COVID-19 physical distancing restrictions in place at UNOG, the capacity of room XX is limited to 101 participants at desks with microphones. Therefore, participation will be limited to one person per delegation or organization.

The maximum number of remote participants on webex is 1,000, so participation may be limited to up to 3 participants per State delegations or 2 participants per NGO organization.

**Observing the consultation**

If you wish to observe the consultation, i.e. not to take the floor, the meeting will be on webcast and accessible to the public on UN Web TV.

**Interpretation**

Please note that interpretation in all six UN languages will be provided in room XX, however due to technical reasons interpretation is not possible on webex. Therefore, delegates wishing to speak in another UN language than English are kindly requested to participate in person in room XX. Otherwise, please indicate in advance in which UN language you wish to deliver the statements.

**Request to take the floor**

* How to request the floor for States

The list of speakers will be drawn up for each of the different discussion items indicated by the co-facilitators. The list of speakers will be drawn on a first-come first served basis on the basis of requests received through participants in person in room XX (by raising the flag) and on the basis of requests received through participants on-line (by indicating your desire to speak in the chat box).

* How to request the floor for NGOs, NIs and all other relevant stakeholders

The list of speakers will be on all discussion items indicated by the co-facilitators. The list of speakers will be drawn in advance on a first-come first served basis on the basis of requests received through the pre-registration system, INDICO.

Please note that due to COVID-19 physical distancing restrictions in place at UNOG, the **capacity of room XX is limited to 148 participants at desks with microphones**.

**Accreditation**

On INDICO, participants are required to upload their credentials:

* For States: UN ground badge or Note Verbale from Permanent Representative or Mission.
* NGOs, NIs and all other relevant stakeholders: UN ground badge or letter from the designated representative of the organisation authorizing the participant to represent the organisation.

**UN ground badge**

If you are planning to attend in person in room XX, and **you do not have a UN ground badge**, after your INDICO registration is approved, you need to enter Palais des Nations through the Pregny Gate and collect a badge at UN security. Please make sure that you bring a valid passport or identity card with you. If you have a UN ground badge you will be able to access the Palais des Nations after your INDICO registration is approved.

**Additional information**

For any questions, please do not hesitate to contact the Secretariat at the following email: tbs@ohchr.org