



**FEDERAL PUBLIC SERVICE
MINISTRY OF THE ENVIRONMENT
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Communication 47/2010/ASIN/MMA

Brasilia, 22 March, 2010

To:

Counselor Márcia Adorno

Head of the Human Rights Division – DDH

Ministry of External Relations – MRE

Brasilia – DF

Subject: **Consultation on access to drinking water and sanitation**

Counselor,

1. This communication is in reference to electronic message no. 525 of 27 November 2009, in which information is requested for purposes of the public consultation with the Independent Expert on the issue of human rights obligations related to access to safe drinking water and sanitation.
2. To this end, the contributions of the Secretariat of Water Resources and Urban Environment (Recursos Hídricos e Ambiente Urbano – SRHU/MMA) and the National Water Agency (Agência Nacional de Águas – ANA) were solicited to assist in this effort.
3. For the specific purposes of this consultation, the measures undertaken by ANA on this front include the ATLAS-Urban Water Supply (ATLAS-Abastecimento Urbano de Água), an initiative coordinated by the Agency. The study encompasses a comprehensive diagnostic analysis and planning effort in the area of water resources and sanitation in Brazil, centered on guaranteeing water supplies for urban localities throughout the country. The detailed diagnostic results, which consist of assessments of all the spring waters and water production systems in every urban locality, allow for determination of the principal projects and management measures that are to be undertaken through 2025. Additionally, they enable identification of the sewage collection and treatment measures required to protect the quality of spring waters. By addressing, moreover, the costs of the proposed solutions and the most effective institutional arrangements for their execution, the ATLAS represents a part of a broader policy planning and formulation effort aimed at putting forth a wide ranging portfolio of projects and works, while providing the appropriate tools for decision-making and investment rationalization.
4. The ATLAS is organized into territorial profiles centered on the analysis of water regions and geoclimatic characteristics, in addition to strategic profiles of the country's largest urban areas. Beyond the diagnostic analysis, investment recommendations are made for the areas in which the most pronounced gaps and deficiencies are identified. Detailed information on the ATLAS program is available at ANA's Web site: (www.ana.gov.br).

5. Furthermore, ANA plays a complementary role in regard to the authorization for use of federally controlled rivers. Questions related to the access to drinking water and sanitation are under the responsibility of the Ministry of Cities (for urban localities with more than 50,000 inhabitants) and the National Health Fund (Fundo Nacional de Saúde – FUNASA) / Ministry of Health (for urban localities with fewer than 50,000 inhabitants). In this light, the two Ministries cited above, in conjunction with the state and municipal sanitation services, are best equipped to address the questions raised in the consultation. As such, we recommend contacting the institutions listed in ANNEX I of this document.
6. Lastly, we include the questionnaire in ANNEX II, for your review and evaluation, through which ANA addresses some of the issues posed in this request in the responses submitted to the OECD.

Sincerely,

[signed]
RAFAEL JACQUES RODRIGUES
Acting Head of the International Affairs Office
Ministry of the Environment
- Substitute -

ANNEX 1

INSTITUTIONAL PARTNERS AT THE FEDERAL LEVEL

MINISTRY OF THE ENVIRONMENT

National Secretariat of Water Resources and Urban Environment – SRHU
Vicente Andreu Guillo – Secretary

MINISTRY OF CITIES

National Secretariat of Environmental Sanitation – SNSA
Leodegar da Cunha Tiscoski – Secretary

MINISTRY OF NATIONAL INTEGRATION

Secretariat of Water Infrastructure – SIH
Marcelo Pereira Borges – Secretary

MINISTRY OF HEALTH

National Health Foundation – FUNASA
Francisco Danilo Bastos Forte – Chairman

MINISTRY OF PLANNING

Secretariat of Planning and Strategic Investments – SPI
Afonso Oliveira de Almeida – Secretary
Federal Budget Secretariat – SOF
Célia Corrêa – Secretary

INSTITUTIONAL PARTNERS AT THE STATE/MUNICIPAL LEVEL

ACRE

Secretariat of the Environment and Natural Resources – SEIAM
Rio Branco Water and Sewage Service – SAERB

AMAPÁ

Secretariat of the Environment – SEMA
Amapá Water and Sewage Company – CAESA

AMAZONAS

Secretariat of the Environment and Sustainable Development – SDS
Amazonas Water S/A

ALAGOAS

State Secretariat of the Environment and Water Resources – SEMARH
Alagoas Sanitation Company – CASAL
Barra de Santo and Marechal Deodoro Municipal Sanitation Services

BAHIA

Secretariat of the Environment and Water Resources – SEMARH
Institute of Water and Climate Management – INGÁ
Water and Sanitation Company of Bahia – EMBASA
Casa Nova, Curaçá, Juazeiro, and Sobradinho Municipal Sanitation Services

CEARÁ

Secretariat of Water Resources – SRH
Water Resources Management Company – COGERH
Ceará Water and Sewage Company – CAGECE

FEDERAL DISTRICT

Secretariat of Urban Development and Environment – SEDUMA
Federal District Sanitation Company – CAESB

ESPÍRITO SANTO

Secretariat of the Environment and Water Resources – SEAMA
State Institute of the Environment – IEMA
Espírito Santo Sanitation Company – CESAN

GOIÁS

Secretariat of the Environment and Water Resources – SEMARH
Goiás Sanitation – SANEAGO
Abadiânia, Corumbá de Goiás, and Senador Canedo Municipal Services

MARANHÃO

State Secretariat of the Environment and Water Resources – SEMA
Maranhão Water and Sewage Company – CAEMA
Timon Independent Water and Sewage Service

MATO GROSSO

State Secretariat of the Environment – SEMA
Sanitation Company of the State Capital – SANECA
Water and Sewage Department – DAE Várzea Grande

MATO GROSSO DO SUL

State Secretariat of the Environment, Cities, Planning, Science and Technology
Guariroba Water S/A

MINAS GERAIS

State Secretariat of the Environment and Sustainable Development – SEMAD
Minas Gerais Institute for Water Management – IGAM
Minas Gerais Sanitation Company – COPASA
Caeté, Belo Oriente, Cabeceira Grande, Fortuna de Minas, Governador Valadares, Inhaúma, Itabirito, Itaguara, Itaúna, Jaguarapu, Joanésia, Juiz de Fora, Marliéria, Mesquita, Prudente de Moraes, Rio Acima, São José de Varginha, Sete Lagoas, Uberaba, Uberlândia, and Unaí Municipal Sanitation Services

PARÁ

State Secretariat of the Environment – SEMA
Pará Sanitation Company – COSANPA
Belém Independent Water and Sewage Service – SAAEB
Benevides and Santa Bárbara do Pará Municipal Sanitation Services

PARAÍBA

State Secretariat of Science and Technology and Environment – SECTMA
Executive Water Management Agency of Paraíba State – AESA
Paraíba Water and Sewage Company – CAGEPA

PARANÁ

State Secretariat of the Environment and Water Resources – SEMA
Superintendence for Water Resources Development and Environmental Sanitation - SUDERHSA
Paraná Sanitation Company – SANEPAR
Ângulo, Doutor Ulysses, Iguaraçu, Marialva, Presidente Castelo Branco, Rio Branco do Sul, and Sarandi
Municipal Sanitation Services

PERNAMBUCO

Secretariat of Water Resources – SRH
Pernambuco Sanitation Company – COMPESA

PIAUÍ

Secretariat of the Environment and Water Resources – SEMAR
Piauí Water and Sewage Company – AGESPISA

RIO DE JANEIRO

State Secretariat of the Environment – SEA
State Environmental Institute – INEA
State Water and Sewage Company – CEDAE
Guapimirim, Niterói, Campos dos Goytacazes, Petrópolis, and Volta Redonda Municipal Sanitation Services

RIO GRANDE DO NORTE

State Secretariat of the Environment and Water Resources – SEMARH
Rio Grande do Norte State Institute for Water Management – IGARN
Rio Grande do Norte Water and Sewage Company – CAERN

RIO GRANDE DO SUL

Rio Grande do Sul State Secretariat of the Environment – SEMA
Secretariat of Housing, Sanitation, and Urban Development – SEHADUR
Rio Grand do Sul Sanitation Company – CORSAN
Municipal Water and Sewage Department – DMAE Porto Alegre
Araricá, Caxias do Sul, Novo Hamburgo, Pelotas, and São Leopoldo Municipal Sanitation Services

RONDÔNIA

State Secretariat of Environmental Development – SEDAM
Rondônia Water and Sewage Company – CAERD

RORAIMA

State Environment, Science, and Technology Foundation – FEMACT
Roraima Water and Sewage Company – CAER

SANTA CATARINA

State Secretariat of Sustainable Economic Development – SDS
Santa Catarina Water and Sanitation Company – CASAN
Blumenau, Joinville, and Palhoça Municipal Sanitation Services

SÃO PAULO

São Paulo State Secretariat of Sanitation and Energy – SSE

São Paulo State Secretariat of the Environment – SMA

São Paulo State Water and Electric Power Department – DAEE

São Paulo State Basic Sanitation Company – SABESP

Campinas Water Supply and Sanitation Corporation – SANASA

Americana, Artur Nogueira, Bauru, Cosmópolis, Diadema, Engenheiro Coelho, Guarulhos, Holambra, Indaiatuba, Jaguariúna, Jundáí, Limeira, Mauá, Mogi das Cruzes, Nova Odessa, Pedreira, Piracaciba, Ribeirão Preto, Santa Bárbara d'Oeste, Santo André, Santo Antônio de Posse, São Caetano do Sul, São José do Rio Preto, Sorocaba, Sumaré, Valinhos, and Vinhedo Municipal Sanitation Services

SERGIPE

State Secretariat of the Environment and Water Resources – SEMARH

Sergipe Sanitation Company – DESO

TOCANTINS

Secretariat of Planning and Environment – SEPLAN

Tocantins Nature Institute – NATURATINS

Tocantins Sanitation Company – SANEATINS

ANEXO II

OECD REGULATORY INDICATORS QUESTIONNAIRE 2009

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OECD REGULATORY INDICATORS QUESTIONNAIRE

The questionnaire contains a set of core questions on regulatory management practices.

The questionnaire includes four main areas:

1. Content of Regulatory Policies
2. Regulatory quality tools
3. Institutional arrangements to promote regulatory quality
4. Dynamic aspects of regulatory quality

Respondents may wish to refer to the definitions of terms used in the attached glossary. All terms highlighted in ***bold italics*** appear in the glossary. Where the term “required” is used, it means required by law or government policy. For each question:

- the term ***regulation*** covers the diverse set of instruments by which governments impose requirements on enterprises and citizens. Regulations include all primary laws, formal and informal orders, subordinate regulations, administrative formalities and rules issued by non-governmental or self-regulatory bodies to whom governments have delegated regulatory powers;
- the term ***primary law*** refers to those regulations adapted by the legislature (Parliament or Congress); and
- the term ***subordinate regulations*** refers to lower-level regulation issued by the government, by individual ministers or by the Cabinet, *i.e.* by powers delegated by law.

Please see the glossary attached to the questionnaire for other definitions.

Contact details of the main respondent for follow up:

Name: ANNA FLÁVIA DE SENNA FRANCO

Telephone: 55-61-21095515/2109.5514

Email: anna.franco@ana.gov.br

Ministry/National Administration: Agência Nacional de Águas

Position: Assessora de Planejamento

Address: Setor Policial – Área 5 – Qd. 3 – Bloco M – Sala 124 – Brasília - DF

CEP: 70610-200

How to answer the questionnaire:

- The Questionnaire should be answered electronically in one of the official languages of the Organisation (English or French). Please tick the appropriate boxes or provide the data requested for each question. To facilitate responses, the Secretariat provides you with electronic Excel Sheets
- The questionnaire involves both categorical questions (e.g. yes/no) as well as open-ended qualitative questions. It would be very helpful if you can supplement your answers with more detailed information about specific practices in your country. Supplementary data, studies or articles that are requested or that may be helpful should be provided as an attachment and referred to in the text. This information will be used to enrich the text of the report with country examples.
- Answers should reflect exclusively the regulatory situation as it exists on 31 December 2009. Any changes that occurred or will occur in 2010, or projects in 2009 without any legal and institutional consequences in 2009, should not be reflected in the answers to this questionnaire. Future regulatory or reform actions should be clearly identified as such, noting the current stage of implementation, the body responsible for the reform and the expected date of completion.
- The questions refer only to regulation or policies issued or accepted by the national level of government. The only exception is question 11 on licenses and permits. Please answer all other questions exclusively with respect to the national level. Information on the subnational level can be provided in the text boxes provided for comments under each question.
- We draw your attention to the need to answer the comments and qualitative questions as well. Please provide the Secretariat with a summary in English of any supportive documents that are not in the official languages English or French.
- The 2009 report Indicators of Regulatory Management Systems provides background information and OECD countries' answers to the questionnaire plus some additional data. It is available at www.oecd.org/regreform/indicators.
- A glossary of terms is provided in an annex.
- The OECD Secretariat will be glad to answer any questions you may have and assist you in choosing the appropriate answer. Please contact Christiane Arndt, Tel.: + 33 1 45 24 76 56, e-mail: christiane.arndt@OECD.org
- **Please return the questionnaire** to Christiane.arndt@oecd.org or emmanuel.job@oecd.org, or mail to: Public Governance and Territorial Development Directorate, Regulatory Policy Division, OECD, 2 rue André-Pascal, 75775 PARIS CEDEX 16, France.

SECTION 1: CONTENT OF REGULATORY POLICIES

1. Regulatory policies

Yes No

- a) Is there an explicit, published regulatory policy promoting government-wide *regulatory reform* or regulatory quality improvement?

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➤ If the answer is "yes":

Please attach a copy of the document.

If your document is not in English or French, please provide us with a short summary of around ten lines in English or French.

➤ If there is no published regulatory policy, please indicate briefly how the existing elements of your country's strategy for regulatory reform (if one exists) accords with the 2005 OECD Guiding Principles for Regulatory Quality and Performance (www.oecd.org/dataoecd/19/51/37318586.pdf):

- b) What is identified in your policy as the main motives for regulatory reform?

Yes

- b(i) Need to boost competitiveness and growth
- b(ii) International commitment (e.g. European commitment)
- b(iii) Domestic policy agenda
- b(iv) Improve social welfare
- b(v) Reduce the burden on business
- b(vi) Other (*Specify in your comments*)
- b(vii) No main motive is explicitly identified

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- c) Which groups are lobbying for, or are strongly in favour of, the regulatory reform agenda?

Yes

- c(i) Government itself
- c(ii) Large businesses (or their associations)
- c(iii) Small businesses (or their associations)
- c(iv) Consumer organisations
- c(v) Citizens, national opinion
- c(vi) International Organisations
- c(vii) Welfare Groups
- c(viii) Environment groups
- c(ix) Think tanks
- c(x) other (*specify in your comments*)

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Comments on Question 1 (if necessary): **Existem políticas regulatórias setoriais.**

2. Regulatory management and policy coherence

<i>Consultation within government</i>	Always	In some cases	No
a) Are there formal processes for consultation within government when preparing new primary laws ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Are there formal processes for consultation within government when preparing new subordinate regulation ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Is the body responsible for competition policy usually consulted on new regulation ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Is the body responsible for trade policy usually consulted on new regulation ?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Is the body responsible for consumer policy usually consulted on new regulation ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Are other policy areas involved (e.g. social or environmental concerns, please specify) <i>Áreas Setoriais (ex.: irrigação energia, transporte, saneamento)</i>			
<i>Provisions to promote the adoption of international standards and rules.</i>			
g) Is there a formal requirement that regulators consider comparable international standards and rules before setting new domestic standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, please provide the Secretariat with the text of the requirement.			
h) Are regulators required to explain the rationale for diverting from international standards when country specific rules are proposed ?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
if yes, please provide the Secretariat with the text of the requirement.			
<i>Comments on Question 2 :</i>			

3. Clarity and due process in decision making procedures

Forward Planning	Yes	No
a) Does the government periodically publish a list of primary laws to be prepared, modified, reformed or repealed in the next six months or more?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
➤ If the answer is "yes":		
a(i) Is it available to the public via the Internet ?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please provide the web link.		
b) Does the government periodically publish a list of subordinate regulations to be prepared, modified, reformed or repealed in the next six months or more?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
➤ If the answer is "yes":		
b(i) Is it available to the public via the internet?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please provide the link to the web page.		
<i>Comments on Question 3 :</i>		

4. Regulatory processes

	Yes	No
a) Are there standard procedures by which the administration develops draft primary laws ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
➤ If there are standard procedures by which draft laws are developed:		
a(i) Are draft laws to be scrutinised by a specific body within Government other than the department which is responsible for the regulation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

b) Are there standard procedures by which the administration develops draft *subordinate regulation*? ☐ ☒

If yes to a) or b): Please explain the standard procedures.

Comments on Question 4:

The institutions integrating the National Water Resources Management System adopt differentiated procedures for the consideration of regulatory acts, e.g.:

Internal procedures of the National Water Resources Council (Conselho Nacional de Recurso Hídricos – CNRH)

Internal procedures of the National Water Agency (Agência Nacional de Águas – ANA).

SEE ATTACHED DOCUMENTS on the deliberative and decision-making procedures of CNRH and ANA.

*Comments on Question 11: The Agency's guiding objective in the performance of regulatory actions is: **Promote the simplification of rules and expand the number of users in good standing.***

5. Transparency

	Yes	No
➤ Which of the following systematic procedures for making regulation known and accessible to affected parties are employed:		
a(i) Codification of primary laws?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Codification refers to the systematic arrangement of laws in force		
a(i-1) If "yes": Is there a mechanism for regular updating of the codes or codified laws? (at least yearly basis)	<input type="checkbox"/>	<input type="checkbox"/>
a(ii) Publication of a consolidated register of all subordinate regulations currently in force?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a(ii-1) If "yes": Is there a provision that only subordinate regulations in the registry are enforceable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a(iii) Public access via the Internet to the text of all or most primary laws ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a(iv) Public access via the Internet to the text of all or most subordinate regulation ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a(v) A general policy requiring plain language drafting of regulation ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In the legislative context, the principles of Plain Language aim for clarity in the language of legislation, in the structure of the legal ideas contained in legislation, and in the physical layout and presentation of legislation. The use of Plain Language in legislation is intended to remove barriers to communication and so make the law more accessible without any loss of precision or the introduction of any uncertainties.		
a(vi) Is guidance on plain language drafting issued?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments on Question 5 :		

SECTION 2: REGULATORY QUALITY TOOLS

6. Consultation procedures with affected parties

	Always	In some cases	No
a) Is public consultation with parties affected by regulations a part of developing new draft primary laws ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
"Public consultation" does refer to all types of consultation mentioned under 6b(ii)			
b) Is public consultation with parties affected by regulations a part of developing new draft subordinate regulations ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
➤ If the answer is "always" or "in some cases" to a) or b):			
	Primary laws		Subordinate regulation
	Yes	No	Yes No
b(i) Is consultation mandatory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>

<p>b(ii) What forms of public consultation are routinely used (tick all that apply):</p> <p>- Informal consultation with selected groups? (eg Tripartite discussions)</p> <p>This may be held at the discretion of the regulators.</p> <p>- Broad circulation of proposals for comment? (<i>internet</i>)</p> <p>Information on regulatory proposals is circulated to a number of selected groups of experts and/or interested parties for comments.</p> <p>- Public notice and calling for comment?</p> <p>Notice of the intention to regulate is published (e.g. via the internet) and comments are sought from the general public, before the law or regulation is approved.</p> <p>- Public meeting?</p> <p>Public meetings are open to any citizen</p> <p>- Simply posting proposals on the internet?</p> <p>- Advisory group?</p> <p>Advisory groups are selected experts and/or interested parties (e-g-social partners, environmental groups) brought together to form a consultative body, either on an ad hoc or a standing basis.</p> <p>- Preparatory public commission/committee?</p> <p>- Other</p>	<p>Primary laws</p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p>Yes No</p>	<p>Subordinate regulation</p> <p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p>Yes No</p>
<p>b(iii) Can any member of the public choose to participate in the consultation?</p>	<p><input checked="" type="checkbox"/> <input type="checkbox"/></p>	<p><input checked="" type="checkbox"/> <input type="checkbox"/></p>
<p>c) Where there is a formal requirement for public consultation with parties affected by regulations what is the minimum period for consultation that is specified? ➤ In number of weeks from 1 to 25 weeks</p> <p>c(i) What is the minimum period for allowing consultation comments inside government?</p> <p>c(ii) What is the minimum period for allowing consultation comments by the public, including citizens, business and civil society organisations?</p>		
	<p>Primary laws</p> <p>Yes No</p>	<p>Subordinate regulation</p> <p>Yes No</p>
<p>d(i) Are the views of participants in the consultation process made public?</p> <p>If yes, please explain how the public can access the documentation and provide relevant Web links or other supportive documents.</p>	<p><input type="checkbox"/> <input type="checkbox"/></p>	<p><input type="checkbox"/> <input type="checkbox"/></p>
<p>d(ii) Are regulators required to respond in writing to the authors of consultation comments?</p>	<p><input type="checkbox"/> <input type="checkbox"/></p>	<p><input type="checkbox"/> <input type="checkbox"/></p>
<p>d(iii) Are the views expressed in the consultation process included in the regulatory impact analysis?</p> <p>if yes, please provide examples.</p>	<p><input type="checkbox"/> <input type="checkbox"/></p>	<p><input type="checkbox"/> <input type="checkbox"/></p>
<p>d(iv) Is there a process to monitor the quality of the consultation process? (e.g. surveys or other methods, please specify in comments)</p>	<p><input type="checkbox"/> <input type="checkbox"/></p>	<p><input type="checkbox"/> <input type="checkbox"/></p>
<p>Comments on Question 9 :</p>		

7. Use of regulatory impact analysis (RIA)

1. Regulatory impact analysis is a systematic process of identification and quantification of the important benefits and costs likely to flow from adoption of a proposed regulation or a non-regulatory policy option under consideration. It may be based on benefits/cost analysis, cost effectiveness analysis, business impact analysis etc.

For further information, please consult

http://www.oecd.org/document/49/0,3343,en_2649_34141_35258801_1_1_1_37421,00.html

	Always	In some cases	No	
a) Is regulatory impact analysis (RIA) carried out before new regulation is adopted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
An answer of always to this question implies that, at least, a simplified RIA is required for all regulations.				
<i>IF THE ANSWER TO a) IS "ALWAYS" OR "IN SOME CASES" :</i>				
b) Is a government body outside the ministry sponsoring the regulation responsible for reviewing the quality of the RIA?		<input type="checkbox"/>	<input type="checkbox"/>	
➤ If the answer is "yes": Name the body and its location in the administration:				
➤ Please indicate how many full time equivalent staff are responsible for reviewing Regulatory Impact Assessments:				
	Always	Only for major regulation ¹	In other selected cases	No
c(i) Is RIA required by law or by a similarly strictly binding administrative instrument? <i>If the administration is able to evade the requirement, it will be considered as not strictly binding.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
if yes, please provide details of the exact administrative requirements in the comments section.				
c(ii) Is RIA required for draft primary laws ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c(iii) Is RIA required for draft subordinate regulations ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c(iv) Are regulators required to identify the costs of new regulation ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
➤ If yes: Is the impact analysis required to include the quantification of the costs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c(v) Are regulators required to identify the benefits of new regulation ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
➤ If yes: Is the impact analysis required to include quantification of the benefits?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c(vi) Does the RIA require regulators to demonstrate that the benefits of new regulation justify the costs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

¹ Major regulation is regulation with a significant economic impact.

c(vii) Are RIA documents required to be released for consultation with the general public?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please explain how the public can access the documents and provide the secretariat with some examples				
c(viii) Is the RIA required to include assessments of other specific impacts:				
Impacts on the budget	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impacts on competition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impacts on market openness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impacts on small businesses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact on specific regional areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact on specific social groups (distributional effects across society)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact on other groups (not for profit sector including charities)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact on the public sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact on gender equality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Impact on poverty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For any of the boxes ticked, please provide examples				
d) Is risk assessment required when preparing a RIA?				
Risk assessment is the task of identifying and exploring, preferably in quantified terms, the types, intensities and likelihood of the (normally undesired) consequences related to a risk. Risk assessment comprises hazard identification and estimation, exposure and vulnerability assessment and risk estimation.				
d(i) For all regulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d(ii) For Health and safety regulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d(iii) For Environmental regulation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Regularly	Ad hoc basis	No	
e) Are reports prepared on the level of compliance by government departments with the above requirements of RIA?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If yes, please explain the structure, content and frequency of the reports				
	Yes	No		
f) Are these reports published?	<input type="checkbox"/>	<input type="checkbox"/>		
If yes, please explain how the general public can access these reports and provide the secretariat with a sample copy of the reports.				
Comments on Question 10 :				

8. Administrative simplification licences and permits.

The OECD's website on cutting red tape provides valuable background information for questions 8 and 9: http://www.oecd.org/document/43/0,3343,en_2649_34141_38227179_1_1_1_1,00.html

Note: This question is generally concerned with the licences and permits which are necessary to conduct commercial or industrial operations for which a business may need to apply. The purpose of

this question is to identify if certain elements apply (such as *one stop shops* and *silence is consent* rules) as part of the systems of regulatory governance to reduce the regulatory burden on business. As such the responses may refer to licences at a State or Federal level. Respondents may wish to provide clarification of their responses in their comments.

In this questionnaire, a notification is defined as a requirement for setting up a business calling for (i) providing information to a specific government authority and (ii) complying with minimum standards as conditions for conducting activities. A license or permit is defined as a notification which (iii) also requires prior approval or response by the government authority as a condition for conducting activities.

	Yes	No
a) Is a "silence is consent" rule used <u>at all</u> (i.e. that licences are issued automatically if the competent licensing office has not reacted by the end of the statutory response period)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a(i) if Yes , please specify the statutory response period, or the corresponding time limit for a reply, in number of weeks		
b) Are administrations obliged to provide the name of the person responsible for handling the application in any formal correspondence?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) Are there single contact points ("one-stop shops") for getting information on licences and notifications ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>This question refers to one-stop shops which offer a place where businesses and citizens can obtain all the information necessary for their query. The purpose of one-stop shops is to provide substantial savings in information search and transactions costs for users in relation to a wide range of interactions with government</p> <p>(http://www.oecd.org/document/56/0,3343,en_2649_34141_36169720_1_1_1_1,00.html) Ex.: <i>Balcão Único – MG para licenciamento envolvendo meio ambiente e recursos hídricos.</i></p>		
c(i) To what proportion of license applications do they apply? (e.g. if implemented at the local level, but only in certain areas)		In %
d) Are there single contact points for accepting notifications and issuing licences (one-stop shops)?	<input type="checkbox"/>	<input type="checkbox"/>
<p>This question refers to one-stop shops which offer a place where businesses and citizens can process different transactions, such as filling out an application.</p>		
d(i) To what proportion of license applications does it apply? (e.g. if it is implemented at the local level, but only in certain areas)		In %
e) Is there a programme underway to review and reduce the number of licenses and permits required by the national government?	<input type="checkbox"/>	<input type="checkbox"/>
e(i) Is there a complete count of the number of permits and licenses required by the national government (all ministries and agencies)?	<input type="checkbox"/>	<input type="checkbox"/>
e(ii) Has there been a decline in the aggregate number of licences and permits?	<input type="checkbox"/>	<input type="checkbox"/>
f) Is there a programme underway to co-ordinate the review and reform of permits and licences at sub-national levels of government?	<input type="checkbox"/>	<input type="checkbox"/>
<p>Comments on Question 11 : A Agência tem como diretriz o para o desempenho das ações de regulação: Promover a simplificação das regras e a ampliação d o n° de usuários regularizados.</p>		

9. Measurement and reduction of administrative burdens

The OECD's website on cutting red tape provides valuable background information for questions 8 and 9: http://www.oecd.org/document/43/0,3343,en_2649_34141_38227179_1_1_1_1,00.html

Burden Measurement		Yes	No
a) Has your country completed a measurement of administrative burdens imposed by government on enterprises and/or citizens?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>This question does not require the completion of the measurement of <u>all</u> administrative burdens imposed by government. To answer yes to the question, it is sufficient to have completed a measurement of administrative burdens in a significant policy area. If this is the case in your country, please clearly specify in the comments to which policy area it has been applied.</p> <p>Administrative burdens are the costs imposed on businesses/citizens, when complying with information obligations stemming from regulation. They include the costs involved in obtaining, reading and understanding regulations, developing compliance strategies and meeting mandated reporting requirements, including data collection, processing, reporting on storage, but do not include the capital costs measures taken to comply with the regulations, nor the costs to the public sector of administering regulations.</p> <p>➤ If the answer is "yes":</p> <p>a(i) In what year was the last measurement undertaken?</p>			
(b) Which groups are targeted in your measurement of administrative burdens?		<input type="checkbox"/>	<input type="checkbox"/>
(i) impacts on citizens		<input type="checkbox"/>	<input type="checkbox"/>
(ii) impacts on businesses		<input type="checkbox"/>	<input type="checkbox"/>
(iii) impacts on the public sector		<input type="checkbox"/>	<input type="checkbox"/>
(iv) the not-for-profit sector. Please specify		<input type="checkbox"/>	<input type="checkbox"/>
(c) If only some sectors are targeted, please explain how these sectors were chosen.			
(d) If administrative burdens are measured by your government, what is the methodology used.		Yes	No
d(i) Standard Cost Model (SCM)		<input type="checkbox"/>	<input type="checkbox"/>
<p>The Standard Cost Model (SCM) measures the administrative costs imposed on business by central government regulation. The costs are primarily determined through business interviews. In 2003, some European countries formed an informal network-the SCM network-committed to using the same methodological approach when measuring administrative burdens.</p> <p>(http://www.oecd.org/document/56/0,3343,en_2649_34141_36169720_1_1_1_1,00.html, http://www.oecd.org/dataoecd/12/9/38016320 and www.administrative-burdens.com)</p>			
d(ii) Adapted or modified version from the Standard Cost Model		<input type="checkbox"/>	<input type="checkbox"/>
d(iii) Other		<input type="checkbox"/>	<input type="checkbox"/>
Please describe:			
e) if the answer is yes to any of the questions, please provide details of your program and the methodology used, and provide supportive documents.			
If your country does not have yet a completed burden measurement, but is planning one or currently undertaking one, please specify			
Burden Reduction		Yes	No
f) Is there an explicit government programme to reduce the administrative burdens imposed by government on enterprises and/or citizens?		<input type="checkbox"/>	<input type="checkbox"/>
➤ If the answer is "yes":			
f(i) Does this programme include quantitative targets?		<input type="checkbox"/>	<input type="checkbox"/>
f(ii) Does this programme include qualitative targets?		<input type="checkbox"/>	<input type="checkbox"/>
➤ If "yes: Please specify which targets, when they were established and when they are supposed to be met.			

f(iii) Which of the following strategies are used (tick as many as necessary)?	
- Removal of obligations	<input type="checkbox"/>
- Modification and streamlining of existing laws and regulations	<input type="checkbox"/>
- Information and communication technologies for regulatory administration (e.g. electronic databases, online formats)	<input type="checkbox"/>
- Other streamlining of government administrative procedures	<input type="checkbox"/>
- Reallocating powers and responsibilities between government departments and/or between levels of government	<input type="checkbox"/>
- Other (please specify)	
f(iv) Please elaborate on the administrative burden reduction programme (Since when? Scope? Focus? Strategies?) and provide the secretariat with documentation, if available.	
Comments on Question 12 :	

SECTION 3: INSTITUTIONAL ARRANGEMENTS TO PROMOTE REGULATORY QUALITY

10. Central regulatory oversight authority (administrative and political)

	Yes	No
a) Is there a dedicated body (or bodies) responsible for promoting the regulatory policy as well as monitoring and reporting on regulatory reform and regulatory quality in the national administration from a whole of government perspective?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
➤ If the answer is "yes":		
What is the name and administrative situation of the main central body (specify location inside the government, e.g. in the Ministry of Finance, Prime Minister's Office, or Ministry of justice or else created as an independent body?) (Please discuss only if significant changes since 2005)		
If more than one body is in charge of promoting regulatory policy, please list all		
Please specify in general terms the mission of this body, and its main tasks and powers		
Please specify staffing levels of this body, and annual resources if available		
a(i) Is this body consulted as part of the process of developing new regulation?	<input type="checkbox"/>	<input type="checkbox"/>
a(ii) Does this body report on progress made on reform by individual ministries?	<input type="checkbox"/>	<input type="checkbox"/>
a(iii) Is this body entrusted with the authority of reviewing and monitoring regulatory impacts conducted in individual ministries?	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
a(iv) Can this body conduct its own analysis of regulatory impacts?	<input type="checkbox"/>	<input type="checkbox"/>
a(v) Is this body entrusted with an advocacy function to promote regulatory quality and		

reform?	<input type="checkbox"/>	<input type="checkbox"/>
b) Is there an advisory body that receives references from Government to review broad areas of regulation, collecting the views of private stakeholders? (e.g. Past bodies have included; the Better Regulation Task Force in the UK, the External Advisory Council on Smart Regulation in Canada and the Regulatory Reform Council in Korea)	<input type="checkbox"/>	<input type="checkbox"/>
➤ If the answer is "yes":		
b(i) Does this body have a degree of independence from government (e.g. through a board or commission structure)?	<input type="checkbox"/>	<input type="checkbox"/>
b(ii) Does this body report its findings publicly?	<input type="checkbox"/>	<input type="checkbox"/>
Name and administrative situation of the advisory body (please specify relationship to the government, eg serviced by departmental staff)		
Please specify in general terms the mission of this body, and its main tasks and powers.		
c) Is a specific minister accountable for promoting government-wide progress on <i>regulatory reform</i> ?	<input type="checkbox"/>	<input type="checkbox"/>
➤ If the answer is "yes":		
c(i) Which minister? (list)		
c(ii) Is the Minister required to report to Parliament on progress?	<input type="checkbox"/>	<input type="checkbox"/>
Comments on Question 14 :		

SECTION 4: DYNAMIC ASPECTS OF REGULATORY QUALITY

11. Ex post regulatory review and evaluation

	For all policy areas?	For specific areas	Not required
a) Is periodic ex post evaluation of existing <i>regulation</i> mandatory?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<i>Yes</i>	<i>No</i>
b) Are there standardised evaluation techniques or criteria to be used when <i>regulation</i> is reviewed?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Are reviews required to consider explicitly the consistency of regulations in different areas and take steps to address areas of overlap/duplication/inconsistency?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Are there mechanisms by which the public can make recommendations to modify specific <i>regulations</i> ?		<input checked="" type="checkbox"/>	<input type="checkbox"/>
➤ If the answer is "yes", please specify (tick as many as necessary):			
d(i) Electronic mailboxes			<input checked="" type="checkbox"/>

d(ii) Ombudsman	<input checked="" type="checkbox"/>	
d(iii) Other (please specify) <i>CNRH, Comitês de Bacias</i>		
	Yes	No
e) Is <i>sunsetting</i> used for <i>primary laws or other regulations</i> ?	<input type="checkbox"/>	<input type="checkbox"/>
Sunsetting is defined as the automatic repeal of regulations a certain number of years after they have come into force.		
f) Do specific <i>primary laws</i> include automatic review requirements?	<input type="checkbox"/>	<input type="checkbox"/>
Comments on Question 17 :		

12. Indicators of performance, Quantitative questions, outputs

Number of new laws at the national/federal level	2001	2002	2003	2004	2005	2006	2007	2008	2009
	<i>Vide Tabela a seguir</i>								
Number of new subordinate regulations (decrees, others)	2001	2002	2003	2004	2005	2006	2007	2008	2009
	<i>Vide Tabela a seguir</i>								
Comments on Question 19 : please discuss any methodological issues or definitions related to the data that are available in your country:									

NATIONAL WATER AGENCY (ANA) – NORMATIVE INSTRUMENTS		
ACT	DATE	SUMMARY
Resolution 194	09/16/2002	Procedures for the issuance by ANA of Sustainability Evaluation Certificates for Water Projects (Certificado de Avaliação da Sustentabilidade da Obra Hídrica – CERTOH), as prescribed in Decree 4024 of 21 November 2001, requiring the certification of raw water conservation or supply infrastructure projects in an amount equal to or more than ten million reais (R\$ 10,000,000.00), implemented or funded, in whole or in part, with federal financial resources, provided the related implementation or funding was contracted after 22 November 2001.
Resolution 131	03/11/2003	Provides for the procedures governing the issuance of Available Water Reserve Declarations (Declaração de Reserva de Disponibilidade Hídrica – DRDH) and the authorizations to use water resources for potential hydraulic power generation above 1 MW in federally controlled waters, and other measures.

Resolution 161	04/09/2003	Regulates the issuance of Registration Certificates for low-volume water resource utilization by users of the Rio Paraíba do Sul Water Basin.
Resolution 317	08/26/2003	Institutes the National Registry of Water Resource Users (Cadastro Nacional de Usuários de Recursos Hídricos – CNARH), mandating the registration of water resource users, whether natural or legal persons under public or private law.
Resolution 399	07/22/2004	Alters DNAEE Administrative Rule 707 of 10/17/1994, approving the classification standard for Brazilian watercourses regarding ownership.
Resolution 276	04/28/2009	Provides for the establishment of Special Follow-up Commissions (Comissões Especiais de Acompanhamento) tasked with monitoring, enforcing, and auditing fulfillment of the conditionalities prescribed in the respective Water Resource Utilization Licenses (Outorga de Direito de Uso de Recursos Hídricos), Sustainability Certificates for Water Projects (Certificado de Sustentabilidade da Obra Hídrica – CERTOH), and Available Water Reserve Declarations (Declaração de Reserva de Disponibilidade Hídrica – DRDH), as well as all other measures related to the operational and management aspects of water projects.

NATIONAL WATER RESOURCES COUNCIL (CNRH)– INFORMATION

ACT	DATE	SUMMARY
Resolution 16	05/18/2001	Establishes the general criteria for water resource use.
Resolution 17	05/29/2001	Establishes guidelines on the development of Water Resource Plans for Water Basins (Planos de Recursos Hídricos de Bacias Hidrográficas).
Resolution 27	11/29/2002	Sets forth fee amounts and criteria for the use of water resources in the Rio Paraíba do Sul Water Basin.
Resolution 35	12/01/2003	Sets forth fee amounts and criteria for the use of water resources in the Rio Paraíba do Sul Water Basin.
Resolution 37	03/26/2004	Establishes guidelines for authorization of water resource use aimed at implementation of dams in water bodies owned by the states, the Federal District, and the Union
Resolution 41	07/02/2004	Establishes the priorities for the application, in fiscal year 2005, of the revenues collected from water resource use fees.
Resolution 48	03/21/2005	Establishes the general criteria for the assessment of water resource use fees.
Resolution 65	12/07/2006	Establishes guidelines for coordinating procedures for obtaining water resources use permits and the applicable environmental licensing procedures.
Resolution 91	11/05/2008	Provides for the general procedures governing the classification of surface and underground water systems.

NATIONAL ENVIRONMENTAL COUNCIL (CONAMA) – INFORMATION

ACT	DATE	SUMMARY
Resolution 302	03/10/2002	Provides for the parameters, determination, and boundaries of the Permanent Preservation Areas (Áreas de Preservação Permanente) around artificial reservoirs and the use of surrounding areas.

Resolution 305	06/12/2002	Provides for Environmental Licenses (Licenciamento Ambiental), Environmental Impact Studies (Estudo de Impacto Ambiental), and Environmental Impact Reports (Relatório de Impacto no Meio Ambiente) in connection with activities and projects involving Genetically Modified Organisms and their byproducts.
Resolution 312	10/10/2002	Governs the environmental licenses for shrimp farming in coastal zones.
Resolution 344	03/25/2004	Provides for the general guidelines and minimum procedures for the evaluation of dredged material in Brazilian jurisdictional waters, and other measures.
Resolution 357	03/18/2005	Provides for the classification of and environmental guidelines for water bodies, and establishes the applicable conditions and standards for effluent discharges.
Resolution 375	08/29/2006	Sets forth the criteria and procedures for the use of sewage sludge produced in sewage treatment plants, and related byproducts, in agriculture, and other measures.
Resolution 385	12/27/2006	Establishes environmental licensing procedures adopted for small-scale agro-industries of low environmental impact.
Resolution 386	04/03/2008	Provides for the classification of and environmental guidelines for underground water systems, and other measures.
Resolution 413	06/26/2009	Provides for environmental licensing of aquaculture, and other measures.

FEDERAL NORMS

ACT	DATE	SUMMARY
Resolution 4024	11/21/2001	Establishes the criteria and procedures for the implementation and funding of water infrastructure projects with federal financial resources, and other measures.

PRIMARY LAWS

ACT	DATE	SUMMARY
Law 12058, article 45	10/13/2009	Among other measures, the Law expands the duties and powers of the National Water Agency (Agência Nacional de Águas – ANA) as set forth in article 4, subsection XIX, of Law 9984/2000, by conferring on ANA the authority: “to regulate and enforce, in cases involving federally controlled water bodies, the delivery of public irrigation services, where such services are provided by means of a concession, and the supply of raw water resources, to which end the Agency shall have the additional duty and power to formally regulate the delivery of related services, as well as determine efficiency standards and fees, where applicable, and manage and audit all aspects connected to the respective concession contracts, as necessary.

GLOSSARY OF TERMS

Administrative burdens of regulation

The costs involved in obtaining, reading and understanding regulations, developing compliance strategies and meeting mandated reporting requirements, including data collection, processing, reporting and storage, but **NOT** including the capital costs of measures taken to comply with the regulations, nor the costs to the public sector of administering the regulations.

Administrative compliance costs

See administrative burdens of regulation.

Administrators responsible for the regulatory reform programme

Policy officials in bodies specifically tasked to manage or monitor the regulatory reform programme within the administration.

Advisory Groups

Selected experts and/or interested parties (*e.g.* social partners, environmental groups) are brought together to form a consultative body, either on an *ad hoc* or a standing basis.

Aggregate burden of regulation

Total costs of all requirements imposed by the primary and secondary regulations in force on all citizens and businesses, stemming from all levels of government.

Alternative policy instruments

See regulatory alternatives.

Circulation of proposals for comment

Information on regulatory proposals is circulated to a selected group of experts and/or interested parties for comment.

Codification

Systematic arrangement of laws in force.

“Command and Control” regulation

Regulations which specify, usually in detail, the regulatory requirements and a set of penalties for non-compliance. It is generally oriented toward input and behavioural requirements rather than toward outcome.

Co-regulation

A system of shared regulatory responsibilities in which an industry association or professional group will assume some regulatory functions, such as surveillance and enforcement or setting of regulatory standards.

Informal Consultation

Ad hoc meetings with selected interested parties, held at the discretion of regulators.

License(s)

A license (or permit) is defined as a notification* which further to the requirements of a notification also requires prior approval or response by the government authority as a condition for conducting activities.

Mutual recognition

The recognition by different jurisdictions of equivalent licensing standards in order to facilitate the movement of goods and services between complying jurisdictions. It presupposes a close degree of equivalence and reciprocal confidence between the responsible institutions.

Notification(s)

In this questionnaire, a notification is defined as a requirement for setting up a business calling for (i) providing information to a specific government authority and (ii) complying with minimum standards as conditions for conducting activities. A license or permit is defined as a notification which (iii) also requires prior approval or response by the government authority as a condition for conducting activities.

Performance based regulation

Regulations that specifies objectives or “output standards” and that leaves the means of compliance to be determined by the regulated entity.

Permit(s)

See licence.

Primary law(s)

See primary legislation.

Primary legislation

Regulations which must be approved by the parliament or congress. Also referred to as principal legislation or primary law.

Process regulation

Regulations that require that individual enterprises set up and document systemic processes to identify and control certain risks or hazards within their own activities. Such processes are based on Quality Assurance Principles.

Plain language drafting

In the legislative context, the principles of Plain Language aim for clarity in the language of legislation, in the structure of the legal ideas contained in legislation, and in the physical layout and presentation of legislation. The use of Plain Language in legislation is intended to remove barriers to communication and so make the law more accessible without any loss of precision or the introduction of any uncertainties.

Public Notice and Comment

Notice of the intention to regulate is published and comments are sought from all interested parties before the law or regulation is approved.

Regulation

The diverse set of instruments by which governments set requirements on enterprises and citizens. Regulation include all laws, formal and informal orders, subordinate rules, administrative formalities and rules issued by non-governmental or self-regulatory bodies to whom governments have delegated regulatory powers.

Regulators

Administrators in government departments and other agencies responsible for making regulation.

Regulatory alternatives

Alternative policy instruments other than command and control regulation used with the purpose to obtain policy goals. Alternative policy instruments include instruments such as performance based regulation, process regulation, waiver or variance provisions, co-regulation, self-regulation, contractual arrangements, voluntary commitments, tradable permits, taxes and subsidies, insurance schemes, information campaigns.

Regulatory Impact Analysis (RIA)

Systematic process of identification and quantification of important benefits and costs likely to flow from adoption of a proposed regulation or a non-regulatory policy option under consideration. May be based on benefit/cost analysis, cost effectiveness analysis, business impact analysis etc.

Regulatory Inflation

A concept representing the increase in the number and complexity of laws, ordinances, decrees and other official regulations. The concept can be approximated through a number of indicators (e.g. number of laws, or subordinate regulations, number of pages or signs in the legal text book). It may differ from country to country. However, it is important for it to be calculated in a consistent way from year to year for the same country, to reflect a notion of the domestic trends over time.

Regulatory reform

Changes that improve regulatory quality, that is, enhance the performance, cost-effectiveness, or legal quality of **regulation** and formalities. "Deregulation" is a subset of regulatory reform.

Risk assessment

The task of identifying and exploring, preferably in quantified terms, the types, intensities and likelihood of the (normally undesired) consequences related to a risk. Risk assessment comprises hazard identification and estimation, exposure and vulnerability assessment and risk estimation.

Subordinate regulations

Subordinate regulations are regulations that can be approved by the head of government, by an individual Minister or by the Cabinet - that is, by an authority other than the parliament/congress. Note that many subordinate regulations are susceptible to disallowance by the parliament/congress. Subordinate regulations are also referred to as "secondary legislation" or "subordinate legislation".

Sunsetting

The automatic repeal of regulations a certain number of years after they have come into force.

Voluntary commitments

Commitments by firms to reach certain targets or behave in certain ways not mandated by legislation. May be agreed to in exchange for certain other government benefits (*e.g.* reduced frequency of regulatory inspections).

