

Intersessional Panel Discussion on the human rights of migrants in vulnerable situations

Monday 21 February 2022, 10.00–12.00, 15.00-17.00 (CET)

Instructions for participants

Changing your name in Zoom

Before the meeting: you can change your name in the “profile section” of your account using the Zoom website, the desktop or mobile app.

During the meeting: please change your name via the "Participants" section, under “Rename”. Please type your credentials: Country or Organization_First Name_Last Name

Settings for camera and microphone

- Please note that you will automatically be on mute once you enter the Zoom meeting.

Choosing an interpretation channel during the meeting

1. In your meeting controls, click Interpretation.
2. Select the language that you would like to hear. (Note that *Off* means listening to the *Floor*),
3. Make sure that you speak the language of the channel you are listening to. For example, listening to *English* while speaking in *French* could block other participants from hearing your statement.
4. Do not click “Mute Original Audio”. The platform will automatically mute the original audio once you select an interpretation channel. Muting the original by choosing that option might prevent you from hearing other statements *if the speaker does not follow step 3 above*.

How to indicate you wish to deliver an intervention

- If you have registered that you wish to deliver an intervention in each of the two sessions during the registration process, you will have been put on a speaker’s list, which the moderator will draw upon.
- If you have not registered a wish to deliver an intervention before the event, but wish to do so nonetheless, please indicate so in the “chat function”.

How to take the floor

Once the moderator announces they will give the floor to you:

1. Please raise your hand using the “raise hand function”, allowing for the technical moderators to spot you and to activate your sound and video.
2. Turn on microphone and camera when taking the floor.
3. Make sure your local settings are not on mute when speaking and that your camera is unobstructed and active.
4. The microphone should be turned off at the conclusion of each statement, and remain muted, to avoid sound distortion and to avoid drowning out the next speaker.